

Pre-Connection Checklist

Talon Desktop/MDC

Thank you for subscribing to the Core Service Bureau (CSB). This document describes the requirements for completing your connection for Michigan Law Enforcement Access via the CSB. Once you have collected the information in the Authentication and ORI Information sections, e-mail it to csb@coretechcorp.com or fax it to 517-627-8866 attention CSB.

CJIS Approval

Connection to the CSB requires approval from CJIS. Contact MSP LFS at mspleinfss@michigan.gov to request the application to change your LEIN access.

Authentication Information

To connect to the CSB, each end user must have a valid user account and computer setup. The following describes the information needed to create your CSB accounts.

User Information

Provide the **first and last names of the end users** who will be connecting to the CSB. Core Technology will assign a user code and default password for each of these users. Each user will have to change their password on the first login.

Computer Information

Provide a **list of MAC addresses** for the PCs that will be connecting to the CSB. Follow these steps to locate your MAC address:

1. **Click** the Windows **Start** button and **select Run**.
2. Type the following in the field: **cmd**
3. At the DOS prompt **type: ipconfig /all**
4. Locate the **Physical Address** value in the information returned. This is your MAC address.

LEIN Configuration Information

- List the **ORI(s)** that you service so these can be configured on the CSB's line. These may include the ORI(s) used for queries and/or the Agency ORI(s).
- Indicate whether the ORI(s) should be **duplicated** on the CSB line or if the **base ORI** should be moved to the CSB line. NOTE: If only duplicating the ORI(s), unsolicited messages will be sent to the base ORI line instead of the CSB line.
- Which users/PCs are designated as the 24x7 positions that will **receive unsolicited messages**.
- The broadcast areas that you receive broadcast messages from.

Client PC Requirements

- An Internet connection
- Open Port 2030 for two-way TCP traffic (for agencies using a firewall to connect to the internet).
- A Windows 32-bit OS (2000/XP/2003)
- 256 MB memory or higher (Recommended: 512 MB or higher)
- 800x600 screen resolution
- Microsoft DirectX 9.0 or higher
- JRE v1.4.2 or higher containing Java Web Start. Get the JRE install at <http://java.com>.
- All Windows user accounts on the client PCs have read, write and execute access to the c:\ctccore directory.

Pre-Connection Checklist

Talon Desktop/MDC

Agency Name: _____

End Users:

Enter the First and Last Name of all users you need configured.

_____	_____
_____	_____
_____	_____

Computers

Enter the MAC Addresses of all the PCs you need configured.

MAC Address	PC Type		Receive Unsolicited Messages	
_____	Desktop	MDC	Yes	No
_____	Desktop	MDC	Yes	No
_____	Desktop	MDC	Yes	No

ORIs

Provide the contact at your site who has the authority to request that the ORI(s) can be moved.

Contact: _____

Phone: _____

Email: _____

ORI	Agency Name	ORI Configuration	
_____	_____	Move Base	Duplicate
_____	_____	Move Base	Duplicate
_____	_____	Move Base	Duplicate

End Users:

By default, Core Technology will configure you for the following broadcast message areas:

All terminals (ALTR)

General broadcast (GBDC)

Lower Peninsula (LOWER) – for agencies located in the lower peninsula

MI/OH/IN/IL/WI/MO (E1)

The Alphabetical Area for your county

Are these the correct broadcast areas? Yes No If no, please specify your broadcast areas: _____

LEIN Header Information

The LEIN Operator Name will be filled in automatically with the user’s CSB user code. Would you like the Requester Name filled in with the user’s CSB user code or left blank? If left blank, the user will need to remember to enter a requester name for each LEIN transmission. If your site frequently makes requests for other agencies, you may want to keep this blank.

Requester Name: CSB User code Leave Blank

Pre-Connection Checklist

Talon Desktop/MDC

Contact Information

Who is the main contact at your site for CSB outages, account configuration, etc.

Name: _____

Phone: _____

Email: _____

Please specify the best way to notify your agency of service outages.

Day Phone or Email: _____

Night Phone or Email: _____

Example Network Diagram

Agency Name: _____

Authorized by: _____

Desktop Connectivity Internet Service provider _____

Laptop/MDC Connectivity—cellular provider/air card _____

Mobile Device (Talon Mobile App) - indicate the OS of your device: iOS Android

